

**POSITION ANNOUNCEMENT
VOTING OUTREACH ADVOCACY SPECIALIST**

Job Type: Fulltime

Full Time Equivalent: 1.0

Reports to: Director of External Advocacy

Rate: \$45,000-\$50,000 | \$21.63-\$24.03/hour DOE

Location: Anywhere in Wisconsin. If the employee is within 45 miles of a DRW office, they will have the option to work fully in-office or under a hybrid work arrangement. If the employee lives more than 45 miles from a DRW office, they will work fully remotely. Must be a Wisconsin resident.

Application Instructions: Submit resume and cover letter (required), detailing your interest in the position, and qualifications and experience as they relate to the minimum and preferred qualifications.

For priority consideration apply online at <http://www.disabilityrightswi.org/careers>

Application deadline: May 6, 2022. Position will remain open until filled

Alternate formats of this Position Announcement are available upon request. Materials may be submitted in alternate formats if necessary.

What is DRW?

Disability Rights Wisconsin is the state's Protection and Advocacy system, charged with protecting the rights of individuals with disabilities and keeping them free from abuse and neglect. Employing a variety of means, our advocates and attorneys use individual casework and systems advocacy to achieve positive changes in the lives of people with disabilities and their families. We are seeking employees who value this work. In turn we treat our employees well, offering a supportive environment, talented colleagues, excellent benefits, and generous leave.

DRW arose out of a disability civil rights movement demanding that the abuse of people with disabilities end and that people with disabilities be included in life, school, workplaces, and communities. Our core values include Diversity, Dignity, Independence, Accessibility, Inclusion, Human Rights, and Liberation.

A diversity-based approach to disability rights recognizes the intersectional nature of oppression experienced by people with disabilities from underprivileged and underserved communities. We strive to create a welcoming and inclusive environment at DRW. We work to specifically address disability-related injustices at the intersections of disability and race, disability and gender, disability and gender-based violence, and more.

Job Summary

The Voting Outreach Advocacy Specialist will work with DRW and our disability partners to increase participation in the electoral process of people with disabilities in Wisconsin and to advance their voting rights. This position will provide nonpartisan outreach, education, and advocacy assistance to people with disabilities, their families, and other stakeholders on voting rights.

Key Responsibilities

1. Outreach and Education- 32%

- Identifies, develops, and attends outreach events on voter engagement and voting rights.
- Provides community education to community groups on voting and voting rights for persons with disabilities.
- Develops training, resource, and outreach materials on voting and voting rights. Assists with social media.
- Reaches out to nonpartisan voting rights organizations and to the disability community to coordinate voter engagement and voting rights activities.

2. Advocacy Assistance - 32%

- Responds to individual requests regarding voting. Helps staff the DRW Voter Hotline.
- Maintains a working knowledge of state and federal voting and election law, government systems, and policies related to the voting rights of individuals with disabilities. Partners with disability and other organizations, including the Wisconsin Disability Vote Coalition, regarding voting rights issues, including accessibility.
- Monitors and reports on accessibility of polling places.
- Interacts with clerks and state election officials to identify and correct voting access issues.
- Communicates with DRW staff to exchange information and provide technical assistance and consultation.

3. Coalition Building - 32%

- Assists with staffing the Wisconsin Disability Vote Coalition.
- Represents DRW on coalitions and committees that address voting issues, including the legal and civil rights of people with disabilities.
- Partners with disability and other organizations, regarding voting rights issues.

4. Other – 4%

- Completes grant and project reporting
- Assists with special projects as directed.

Qualifications

Required:

- Experience with community outreach and organizing and/or bachelor's degree in related area.
- Demonstrated commitment to disability rights and/or voting rights.
- Excellent communication skills; oral, written, and through social media platforms.
- Experience providing training and developing communication materials.
- Substantial travel throughout Wisconsin required.
- Ability to work a flexible schedule with some weekend and evening hours.
- 2 - 4 years' relevant experience.
- Experience/direct contact with persons of culturally diverse backgrounds.

Preferred:

- Professional or personal experience with people with disabilities.
- Working knowledge of voting laws and rights in Wisconsin.
- Ability to work well independently and in teams.
- Knowledge of the disability service system and disability advocacy issues.
- Experience working with individuals from diverse backgrounds.

Benefits

Disability Rights Wisconsin places a high value on the well-being of our staff. We offer the following benefits for permanent employees working at least 20 hours per week: health, vision, dental, and life insurance; short- and long-term disability; 401(k) retirement savings plan with employer contribution, and flex spending plan. Paid time off includes generous holiday, vacation, personal and medical leave, as well as time for volunteering and voting.

A COVID-19 vaccine mandate is in place for all employees. A copy of the policy can be requested by emailing hr@drwi.org

EEO/AA | We're an equal opportunity employer. All applicants will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status.