



► Txoj Kev Foob Plhaub Ntug los ntawm Tsab Cai IDEA Kev Tsis Txaus Siab nrog rau lub Tsev (Department of Public Instruction) Ib Phau Ntawv rau Cov Niam Txiv

Qhov kev pab cuam ntaub ntawv no yog siv los pab sawv cev tus kheej rau cov neeg xiam hoob khab (disabilities). Tsis muaj qhov sau no yuav to taub siv los hais plaub ntug. Xav paub kev meej tshaj no rau kev tswv yim, thov nrog ib tug kws lij choj tham.

Qhia Tawm

Li ib khub niam txiv ntawm ib tug me nyuam ua tau txais kev kawm ntawv tshwj xeeb (special education services), koj muaj cai nyob hauv tsab cai (Individual with Disabilities Education Act / IDEA) los mus sib yeem tsis tau mus hais plaub ntug thaum koj tsis pom zoo nrog koj tus me nyuam lub tsev kawm ntawv txog lawv qhov npaj (Individualized Education Plan / IEP) thiab kev kawm txhwj xeeb ntawd. Ib qhov tsis tau mus plaub ces yog mus sau npe tseg uas hu ua **“kev tsis txaus siab / state complaint”** nrog rau xeev (Wisconsin) Lub Chaw Hauj Lwm Saib Xyuas Tsev Kawm Ntawv (DPI).

Koos Haum (Disability Rights Wisconsin) yog tsim daim ntawv tsis txaus siab los qhia koj txog rau Lub Chaw Hauj Lwm Saib Xyuas Tsev Kawm Ntawv tus txheej txheem.

1-800-928-8778 Toll Free | disabilityrightswi.org

Disability Rights Wisconsin Yog Dab Tsi?

Disability Rights Wisconsin (DRW) yog xeev (Wisconsin) ib lub koos haum tiv thaiv thiab sawv cev. Peb txoj hauj yog tau nyiaj txiag los ntawm tsoom fww los pab rau cov neeg nrog kev xiam hoob khab, suav ntxiv cov me nyuam yaus ua tau kev pab cuam (special education) tom tsev kawm ntawv. DRW siv ntau yam cov tswv yim, suav ntxiv tsim rau lawv sawv cev lawv tus kheej zoo li qhov no, los pab tib neeg nrog kev xiam hoob khab thiab lawv tsev neeg kawm txog yam lawv yuav tsum paub txog, thiab lawv siv yuam li cas rau. DRW tseem pab tib neeg to taub thiab qhia cai rau lawv tus kheej koj paub txog thiab, suav ntxiv kev paub txoj kev tsis txaus siab yuav foob los sis kev sib cav.

Kuv yuav ua li cas yog kuv tsis pom zoo nrog kuv tus me nyuam lub tsev kawm ntawv?

Thaum ib khub niam txiv thiab tsev kawm ntawv nrhiav lawv tus kheej tsis pom zoo txog tus me nyuam txoj kev kawm, nws yog ib qhov tseem heev los sib kho daws qhov teeb meem no los ntawm kev sib tham txog qhov teeb meem nrog pab neeg ua hauj lwm (Individualized Education Program (IEP) Team). Yog tus me nyuam muaj daim (IEP), cov niam txiv muaj cai nug rau lub rooj sib tham thaum twg los tau txog qhov kev txhawj xeeb ntawd.

Yog thaum koj daws tsis tau qhov teeb meem no rau thaum kev sib tham no lawm, tseem muaj txoj hauv kev lwm yam thiab. Lwm txoj kev los daws qhov teeb meem no suav ntxiv nrhiav tug IEP los tswj los sis nrog kev sib tham:

dpi.wi.gov/sped/dispute-resolution/wsems

Yog koj ntseeg tias tsev kawm ntawv ua txhaum txog cai rau txoj kev pab kev kawm (special education), koj muaj cai los xaiv qhov kev yuav tsum paub los foob rau DPI txoj kev tsis txaus siab no.

Phau ntawv (guide) yog tsim los pab cov niam txiv to taub txog hauv xeev tus txheej txheem kev foob plhaub ntug thiab yuav kos ib daim ntawv foob ntawd. Phau ntawv tsis piav txog tsis txaus siab txog cai thiab kev hnov los ntawm rooj plaub. Yog koj xav tau ib qhov kev paub (Due Process), nws yuav yog ib qhov zoo los nrog ib tug kws lij choj tham, vim qhov kev no nyuaj heev thiab tseem nyuaj rau kev saib xyuas uas tsis muaj kws lij choj los sis saib xyuas los pab. Koj yuav nrhiav tau ntau tshaj no txog (Due Process) ntawm no:

dpi.wi.gov/sped/dispute-resolution/due-process

Sau Tseg

Tsis txhob tos ntev los sau koj daim ntawv tsis txaus siab foob!

Koj yuav tsum sau koj daim ntawv tsis txaus siab DPI foob nyob rau ib lub xyoos twg ntawm qhov teeb meem tshwm sim los sis yuav txhaum cai ntawm tsab cai kev (special education).

Kawm ntau ntxiv txog koj kev yuav tsum tau paub los sau ib daim ntawv tsis txaus siab foob thiab nws tus txheej txheem:

dpi.wi.gov/sped/dispute-resolution/complain

Daim Qauv Tsis Txaus Siab Foob

Daim qauv no muaj 3 nab (sections) (A-C) rau ib qhov **DPI Kev Tsis Txaus Siab Foob no:**

- A.** Daim ntawv tsis txaus siab nrog kev kos npe
- B.** Daim ntawv tsis txaus siab yuav piav qhov teeb meem, suav ntxiv:
 - i. Piav txog ntawm tus tub ntxhais (npe, hnub nyoog, kawm hoob dab tsi, kev xiam hoob khab dab tsi)
 - ii. Lub tsev kawm thiab nyob rau lub (district) twg
 - iii. Piav txog qhov kev tshwm sim los sis teeb meem pem tsev kawm ntawv
 - iv. Kev txhaum ntawm tsab cai tau txais qhov (special education)
 - v. Kev tawm tswv yim los kho daws qhov teeb meem no
- C.** Cov ntaub ntawv txhawb rau qhov no

Lub xeev txoj tsis txaus siab foob yuav raws li no, tab sis qhov no yog ib qhov los tswj kev tsis txaus siab.



Photo © Icefront | Dreamstime.com

A

Daim Ntawv Tsis Txaus Siab Foob

Daim ntawv DPI Tsis Txaus Siab yuav nrhiav tau nyob hauv no:

dpi.wi.gov/media/18393

Koj tsis tas yuav daim ntawv no, tab sis yuav yog ib qhov zoo dua koj yuav tsum suav ntxiv tag nrho cov ntaub ntawv no.

Daim ntawv tsis txaus siab muaj cov nab rau “Qhia Txog Tsis Txaus Siab” thiab “Kev Tswv Yim Hloov Kho.” Koj yuav sau tau cov nab rau hauv daim ntawv no, tab sis koj yuav tau ntxiv kev ntaus ntawv los sis siv tes sau rau cov nplooj los tham ntxiv rau qhov teeb meem no.



Wisconsin Lub Chaw Hauj Lwm Saib Xyuas Kev Qhia
Ntawv Rau Pej Xeeb
**TSAB CAI HAIS TXOG COV TIB NEEG XIAM OOB QHAB
THIAB KEV KAWM NTAWV (IDEA) DAIM FOOS SAU LUS
TSIS TXAUS SIAB HAUV LUB XEEV**
PI-2117 (Rev. 03-21)

*Kee los ntawm tsab cai IDEA2004, 34 CFR 300.151-153,
300.509.
Kev siv daim foos no yog kev tuaj yeem.*

KEV XA TUAJ: Xa ib daim rau koj cheeb tsam tsev kawm
ntawv los sis lwm lub chaw kawm ntawv rau pej xeeb. Muab
daim foos rheev npe xa mus rau:

**DIRECTOR
SPECIAL EDUCATION TEAM
WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
PO BOX 7841
MADISON, WI 53707-7841
FAX: (608) 267-3746**

CIA RAU DPI - SIV XWB	Tus Case No. Tau Muab Rau	Hnub Ua Kom Tiav <i>Hli/Hnub/Xyoo</i>	Hnub Tau Txais <i>Hli/Hnub/Xyoo</i>
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COV LUS QHIA: Daim foos no tau tsim los pab cov niam txiv hauv kev xa daim ntawv lus tsis txaus siab txog lub xeev ntawm IDEA. Yuav tau teev txhua yam ntsiab lus. Koj yuav tsum kos npe thiab rau hnub tim rau daim ntawv lus tsis txaus siab. Koj yuav tsim hais txog kev ua txhaum uas tau tshwm sim tsis pub dhaui ib xyoo uas ntej hnub uas tau txais daim ntawv lus tsis txaus siab los ntawm lub chaw saib xyuas hauj lwm. Cov ntawv lus tsis txaus siab uas muab xa tuaj thaum tsis ua hauj lwm lawm yuav muab ntaus cim cia tias tau txais nyob hauv hnub ua hauj lwm tom ntej. Yog muab tsis tau tag cov ntaub ntawv qhia paub ntawd yuav ua rau kev soj qab taug lw txog kev tsis txaus siab qeeb. Feem saib xyuas koj tsab ntawv thov txog koj daim ntawv lus tsis txaus siab mam hais tuaj rau koj.

I. TXHUA YAM NTSIAB LUS

Tus Neeg Foob Lub Npe	Kev Txheeb Ze Rau Tus Me Nyuam	Tus Neeg Foob Tus Email
Chaw Nyob <i>Txoj Kev, Nroog, Xeev, Tus ZIP</i> (Kev Sib Txuas Lus Uas Xav Siv: Kos Rau Ib Qho ☐ Tus Email ☐ Chaw Xa Ntawv Kiag)		Tus Xov Tooj Siv Nruab Hnub <i>Cheeb Tsam/Tus Lej</i>
Kos Ib Qho Tsis Tseem Ceeb <i>Heev</i> ☐ Neeg Hispanic/Neeg Latino ☐ Tsis Yog Neeg Hispanic/Neeg Latino	Kos Txhua Qhov Uas Siv Tau Tsis Tseem Ceeb Heev ☐ Neeg Khab Mes Kas/Neeg Alaska Xeeb Txawm ☐ Neeg Es Xias ☐ Neeg Mes Kas Tawv Dub/Neeg Mes Kas As Fiv Kas ☐ Neeg Hawaii Xeeb Txawm/Lwm Haiv Neeg Nyob Pov Txwv Pacific ☐ Neeg Tawv Dawb	
Tus Me Nyuam Lub Npe	Tus Me Nyuam Lub Hnub Yug <i>Hli/Hnub/Xyoo</i>	*Cheeb Tsam Tsev Kawm Ntawv Ntawm Tus Me Nyuam Nyob, Nroog, Xeev, Tus Zip
Cheeb Tsam Tsev Kawm Ntawv Ntawm Tus Me Nyuam Lub Tsev		Lub Npe Tsev Kawm Ntawv Uas Tus Me Nyuam Mus Kawm

II. LUB NPE KOS

Tus Neeg Foob Lub Npe Kos Yuav Tsum Tau <i>Txoj Kev</i>	Hnub Tau Rheev Npe <i>Hli/Hnub/Xyoo</i>
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III. LUS PIAV QHIA TXOG LUS TSIS TXAUS SIAB

Piav qhov teeb meem tus me nyuam muaj cuam tshuam rau tes hauj lwm tau plov meej ntawd, xws li tej ntsiab lus hais txog qhov teeb meem. Teev qhov cheeb tsam tsev kawm ntawv (los sis lwm lub tsev kawm txuj) tau yuam xeev los yog tsoom nom tswv fab kev kawm tshwj xeeb txoj cai li choj. Teev hnub qhov kev yuam cai tau tshwm sim rau tib si. Teev tej ntsiab lus uas yuav pab txhawb tau nqe lus saum no. Siv cov ntawv ntxiv no los sis daim tom qab yog tias tsim nyog.

IV. TXOJ HAUV KEV DAWS TEEB MEEM HAIS TUAJ

Piav qhia txog txoj hauv kev daws teeb meem uas koj hais tuaj txog qhov teeb meem (raws ciaj ciam uas paub thiab muaj rau lub sijhawm tam sim no). Siv cov ntawv ntxiv no los sis daim tom qab yog tias tsim nyog.

*Hais txog cov me nyuam yaus uas tsis muaj vaj tsev nyob, thov muab ntaub ntawv tiv tauj. (34 CFR § 300.153[b][4](iii)).

1. Tub Ntxhais

Saib rau nab no los qhia txog koj tus me nyuam uas yog leej twg thiab lawv qhov kev xiam hoob khab xav tau ntawd. Koj yuav tau xav txog cov nram qab no:

- ▶ tus me nyuam npe
- ▶ tus me nyuam yam paub thiab kev xiam hoob khab
- ▶ ib yam kev mob nkeeg twg
- ▶ ua li cas tus me nyuam kev xiam hoob khab tsim teeb meem lawv lub peev xwm rau lawv txoj kev kawm
- ▶ puas muaj ib tsis txaus thiab xav tau kev pab txhawb thiab kev pab cuam los ntawm tus me nyuam pab pawg (IEP) los sis kev kho ntawm cov kws kho mob
- ▶ cov kev pab cuam rau tus me nyuam kev nkag thiab kev ua tau zoo rau txoj kev tsim kawm los sis lawv txoj kev kawm.

Piv Txwv

Tom ib tug me nyuam muaj 13 xyos uas muaj kev qheeb (Autism). Nws kawm rau lub *[lub npe tsev kawm ntawv]* thiab yog kawm nyob rau hoob 7. Tom tau txhais kev pab (special education) txij li thaum nws kawm nyob rau hoob ib los lawm. Nws muaj kev ntsuam xyuas thiab qhia kev qeeb (Autism) thaum nws muaj rau xyoo los ntawm tus Dr. *[npe]*, ntawm lub *[hoos maum los sis qhov ntawv npe]*. Tom kuj kev txhawj xeeb rau txoj kev hais lus thiab txoj kev xav. Tom muaj kev nyuaj heev rau kev to taub kev xav ntawm lwm tus neeg. Thaum Tom tseem me, nws muaj kev nyuaj txog kev ua si nrog rau lwm tus me nyuam thiab ua nyuaj rau kev ua suab nrov. Tam sim no Tom kuj loj lawm, nws kuj ua siab luv yooj yim thiab tseem nyuaj rau kev tswj thiab to taub kev txoj kev xav. Qee zaus Tom txoj kev coj li no thiab kev tham ntawm nws txoj kev xav / kev xav txog / kev sib tham suav ntxiv kev quaj, kev qw, los sis muab chaw rau nws tus kheej tsis nug kev tso cai li.

▶ Tom tau txais kev pab tus kheej rau kev pab nws to taub nws kev xav thiab kev tham nws kev xav tau. Cov kev pab cuam los pab rau kev tiv thaiv kev tsis tus ua nyuaj ntawd. Tom pab pawg neeg (IEP team) siv ib qhov kev ntsuam xyuas (Functional Behavior Assessment / FBA) nyob *[hnuv tim]* thiab yuav tsim ib qhov kev npaj (Behavior Intervention Plan / BIP) rau xyoo tag los no. Pab pawg (team) pom zoo los pab kev pab kom nws ua tus neeg laus ntxiv rau nws kev coj no. Tom tau txais kev kawm hauj lwm thiab kev pab hais lus.

Sau Tseg

Ntaub ntawv nyob rau hauv koj qhov kev tsis txaus siab yuav tsum tau ntaub ntawv txhawb yog tias koj muaj muab ntawd.

Piv txwv rau qhov no, ib khub niam txiv muaj cai xa Tom daim ntawv (Individual Education Plan), vim yog rau ntawm tsev kawm kev ntsuam xyuas kev coj ntawd (behavioral assessment evaluation), luam ib daim ntawm Tom tus cwj pwm txoj kev npaj coj (behavior intervention plan) ntxiv rau kev ntsuam xyuas nyob sab nrauv, yog tias khub niam txiv muaj cov ntaub ntawv ntawd.

2. Qhov Teeb Meem los sis Yam Xwm Tsheej

Nab (Section) no yuav tsum qhia txog qhov teeb meem los sis cov kev tshwm sim sib ze rau qhov teeb meem nrog koj lub tsev kawm ntawv. Koj yuav suav tau cov kev daws (actions) los ntawm tsev kawm ntawv thiaj li ua txhaum cai ntawm koj tus me nyuam txoj cai yuav paub ntawd. Koj muaj qhov xa ncaj qha cov ntaub ntawv txhawb, xws li daim (Individualized Education Programs/IEP), Kev Qhia Ntawm Txoj Kev Txiax Txim Siab (Manifestation Determinations), xa cov mails, lwm yam (etc.) Siv cov ntaub ntawv tshawb (saib nab (Section C) hauv qab) los qhia txog rau koj cov kev tshwm sim ntawd. Ntxiv cov nplooj ntawv rau koj daim ntawv yuav cia rau koj kev yooj yim los saib xyuas cov ntaub ntawv txog ntawm qhov kev tsis txaus siab no.

Piv Txwv

Lub *[npe tsev kawm ntawv]* tau ntsuam xyuas ib kev mob nkeeg (Manifestation Determination) rau Tom nyob rau *[hnuv tim]* thiab dhau ntawv rho nws tawm rau kev sib ntaus nrog lwm tus tub ntxhais kawm ntawv nyob rau hauv (hallway) tom qab lawb ntawv. Qhov kev xwm txheej yog piav los ntawv tsev kawm ntawv raws nram no: *[qhia sob lus los ntawm daim ntawm daim ntawv nov]* (Saib rau *[daim ntawv npe]*, p. X).

Sau Tseg

Yog tias koj qhov kev txaus siab foob yog nyuaj heev, tej zaum nws yuav pab tau dua los sau ib kev teem caij (timeline) los tshawb ntau yam cov xwm txheej no.

Qhov no tsim ua daim duab los rau neeg kuaj xyuas (DPI investigator) to taub kev tshwm li cas. Lub tsev kawm ntawv yuav tau koom tes nrog rau cov sij hawm ntawm cov kev cai no, ces daim ntawv sau ua (timeline) los pab rau kev txhaum cai los sis ntau yam kev txhaum uas yuav tshwm sim no.

3. Cov Kev Txhaum Cai Ntawm Txoj Cai (Special Education Law)

Qhov nab no yuav qhia txoj cai koj ntseeg lub tsev kawm ntawv txhaum cai thiab zoo li cas. Ib phau ntawv meej tseeb txog txoj cai (special education) yuav nrhiav tau hauv qab no:

dpi.wi.gov/sites/default/files/imce/sped/pdf/spec-ed-plain-lang-english.pdf

Kev pab qhia txog tag nrho txoj cai pab kev kawm rau (special education) yuav nrhiav tau qhov ntsiab hauv no:

dpi.wi.gov/sped/laws-procedures-bulletins/bulletins

Cov ntsiab lus suav ntxiv:

- Kev Ntsuam Xyuas Kev Kawm (Special Education Evaluations)
- Kev Pub Dawb Rau Pej Xeem Kev Kawm (Free Appropriate Public Education / FAPE)
- Tej Chaw Tsis Nruj (Least Restrictive Environment / LRE)
- Kev Ntsuam Xyuas Kev Mob Nkeeg (Manifestation Determinations)

Sau Tseg

Yog koj muaj ntau tshaj ib yam teeb meem koj yuav tham txog nyob rau koj qhov kev tsis txaus siab no, nws yuav yog ib pab tau los sau lej thiab los qhia ib leeg ib yam txawv.

Piv Txwv

1. Lub tsev kawm tsis ua raws li Tom qhov (BIP) uas pab tiv thaiv nws kom tsis txhob loj tshaj qub. Vim lawv kev ua tsis tau, Tom thiaj li ceev tsis tau nyob rau ntawm kev mob xav. Vim yog qhov no, Tom thiaj yuav tsum nrhiav kev pab rau nws kev ceeb ntsha (anxiety). Txij li qhov cais tsis zoo los, Tom quaj txhua txhua tag kis sawv ntxov thiab hais tias nws tsis nyiam tsev kawm ntawv ntxiv lawm.
2. Lub tsev kawm ntawv tsis muaj kev sib tham rau Tom pab pawg neeg (IEP team) tom qab nws yuav muab cais tshem tsis nyob rau *[hnub tim]*.

4. Proposed Remedy or Resolution

Kev los daws tej qhov kev txhaum koj raug iab liam no, koj muaj kev thov pab daws nyob rau koj qhov kev sib foob no. Muaj ib cov kev pab daws uas tej zaum yuav siv tau suav ntxiv:

- ▶ nrhiav kev kawm rau cov neeg ua hauj lwm.
- ▶ nrhiav ib lub rooj sib tham (IEP) los saib xyuas los tham txog tej yam teeb meem no.
- ▶ ntsuam xyuas kev saib xyuas ntawm tus me nyuam los sis tau txais nyiaj txiag pab los ntawm tsev kawm ntawv rau kev nrhiav ib tug neeg sab nrauv tuaj kuj ntsuam xyuas.
- ▶ qhov coj mus ua rau ntawm ib tug me nyuam daim ntawv (IEP) nrog rau kev ncaj ncees.
- ▶ coj tus me nyuam rov qab los rau tus me nyuam tso rau kev kawm (yog koj raug iab liam koj tus me nyuam tshem tawm los sis muab faib ntawm nws cov tub ntxhais kawm rau yam tsis suav nyob hauv daim (IEP).

- ▶ them nyiaj txiag rau cov kev kawm los sis pab cuam rau tag nrho cov caij nyoog uas tus me nyuam yuav tsum tau txais los ntawm lub tsev kawm ntawv.
- ▶ lwm yam thiab kev daws li (DPI) kom zoo ncaj ncees (yuav tsum suav tag li).

Sau tseg

Nug koj tus kheej qhov koj kev ntseeg li cas los daws qhov teeb meem hais nyob rau koj qhov kev tsis txaus siab.

Puas muaj tej yam dab tsi koj xav tias cov xib fwb yuav tsum ua li cas thiaj pab tau tus tub ntxhais txoj kev pab? Puas muaj tej yam lub tsev kawm ntawv yuav pab lub fwj tsam kev pab rau koj tus me nyuam vim lub tsev kawm ntawv koom tes? Tej yam yuav daws yuav tsum kom tau yooj yim, zoo raws li koj kev tsis txaus siab, thiab raws li koj tus me nyuam txoj kev xiam hoob khab xav tau.

Nco qab ntsoov tias kev daws teeb meem ntawm kev kawm no nyob rau hauv tsab cai (IDEA) yog sawv los ntawm kev nyiaj txiag hauv kev sib foob tug kheej, uas tsis muab tham rau daim hauv xeev kev sib foob tsis txaus siab tus txheej txheem.

Sau Tseg

Cov niam txiv tej zaum xav sim siv lub (Artificial Intelligence/AI) apps los pab sau lawv daim ntawv tsis txaus siab. Lub Chaw Hauj Lwm Saib Xyuas Tsev Kawm Ntawv cia kam qhov no, tab tsis nws tseem ceeb heev los nco qab txog tias tso koj tus me nyuam cov ntaub ntawv rau (AI) yuav qhia lawv cov ntaub ntawv nrog rau lub tuam txhab (company) AI.

Saib (DPI's Guidance for use of Generative Artificial Intelligence (AI) no: dpi.wi.gov/sped/dispute-resolution/complain

C

Cov Ntaub Ntawv Txhawb Rau

Lub luag hauj lwm ntawm (DPI) yog ntsuam xyuas koj qhov kev tsis txaus siab foob thiab los saib xyuas seb lub tsev kawm puas txhaum cai nyob rau qhov kev pab (special education) tsab cai. Nws yog ib qhov tseem ceeb rau tus neeg ntsuam xyuas yuav tsum tau tag nrho cov ntaub ntawv rau kev ntsuam xyuas rau koj kev tsis txaus siab. Nco qab ntsoov tias tus neeg ntsuam xyuas (DPI investigator) tsis paub koj los sis koj tus me nyuam, los sis qhov teeb meem yog dab tsi – yog li ntaub ntawv yog ib qhov tseem ceeb rau lawv los to taub txog qhov teeb meem.

Ntsis

Siv lub sij hawm los teeb kom meej koj cov ntaub ntawv ua ntej koj pib sau koj tsab ntawv tsis txaus siab foob yuav txuag koj lub sij hawm, pab koj sai mus nkag rau yam koj xav tau thaum koj toob kas ntawd.

Ntxiv cov nplooj lej rau koj cov ntaub ntawv yuav ua rau lawv yooj yim los saib xyuas txog rau koj kev foob no.

Nyob rau nab no, koj muaj cai los tus lej (numbered) los sis ib theem (bullet point) rau cov ntaub ntawv koj xav nrog koj qhov kev foob. Yog koj twb teeb tag koj tus me nyuam cov ntaub kho mob (records), cov ntaub ntawv yuav nkag tau yooj yim thiab npaj tau luam. Koj muaj cai yuav suav ntxiv tej yam ntaub ntawv uas txhawb cov ntsiab lus nyob hauv koj qhov kev tsis txaus siab. Ib cov piv txwv ntawm cov kev txhawb nqa cov ntaub ntawv suav ntxiv:

- ▶ tus me nyuam daim ntawv (IEPs) tam sim no thiab yav tag los
- ▶ daim Ntawv Npaj Tiv Thaiv (Behavioral Intervention Plans)
- ▶ kev kawm ntsuam xyuas, suav ntxiv (FBAs)
- ▶ luam cov ntawv ntsuas kho mob
- ▶ cov ntaub ntawv rau daim (report card) thiab kev ua ntau zoo (progress reports)
- ▶ kev mus kawm ntawv daim ntawv sau tseg (Attendance records)
- ▶ daim ntawv kev coj (behaviors) los sis xwm txheej (incident reports)
- ▶ daim ntawv rau txim rau sau tseg (disciplinary records)
- ▶ daim ntawv raug sib cais (suspension) thiab/los sis tshem tawm (expulsion)

- ▶ daim ntawv (seclusion) thiab tshem tawm (restraint)
- ▶ luam cov ntaub ntawv (emails los sis text) sib tham ntawm koj thiab tug neeg ua hauj lwm ua tsev kawm ntawv

Xav Koj Daim Ntawv Tsis Txaus Siab Foob rau DPI (Department of Public Instruction)

Koj yuav tsum xa koj ib daim ntawv tsis txaus siab rau tom tsev kawm ntawv thiab DPI. Koj yuav xa daim tsis txaus siab no rau DPI:



los tub pais xab nis (mail):

Director

Special Education Team

Wisconsin Department of Public Instruction

P.O. Box 7841

Madison, WI 53707-7841



xa rau tus email: idea@dpi.wi.gov



xa rau tus fax: 608-267-3746

Sau tseg

Nco ntsoov xa ib daim ntawv tsis txaus siab rau tsev kawm ntawv siv (mail) los sis xa email rau thaj khu loj (principal), tus thaj khu loj tuav cov tsev kawm ntawv (superintendent), los sis tus Nai Saib Xyuas Qhov Kev Kev Kawm (Special Education Director).

Yog xa mus siv (mail), thov khaws ib daim (receipt) tseg los sis xa daim ntawv tsis txaus siab ua loo thaj pias (certified mail).

Yuav Ua Li Cas Tom Qab Koj Xa Daim Ntawv Tsis Txaus Siab rau DPI Lawm?

DPI yuav xa rau koj thiab tsev kawm ntawv ib daim (acknowledgement) ntawv tom qab lawv tau txais koj tsab ntawv tsis txaus siab lawm. Koj muaj cai hu raws nrog DPI yog tias koj tsis tau txais daim (acknowledgement) li ob as thiv ntawd.

TLub tsev yuav nrhiav ib tug neeg ntsuam xyuas (investigator) rau koj qhov tsis txaus siab ntawd. Tus neeg no yuav mus nug hauv tsev kawm ntawv thiab kev thov rhib cov ntaub ntawv (records). Lawv tseem yuav hu rau koj los khaws ntaub ntawv ntxiv thiab tseem yuav hu nrog koj tham thiab.

DPI muaj li 60 hnuv los txiav txim siab txog koj qhov kev tsis txaus siab foob no. Lawv qhov kev txiav txim yuav muab xa ua ib daim ntawv rau koj paub. Yog DPI nrhiav tau tias lub tsev kawm txhaum cai rau txoj kev kawm (special education) tsab cai lawm, lawv yuav yuam kom tsev kawm ntawv yuav siv sij hawm los kho – xws rov qab los ua dua muaj kev sib tham, nrhiav cov kev pab cuam siv nyiaj txiag, saib xyuas rau kev nyob ntawd, etc.

Ntsis

Tom qab tsev kawm ntawv tau txais koj daim ntawv tsis txaus siab foob ntawd, lawv yuav hu tuaj rau koj thiab nug kev yuav los daws qhov teeb meem no.

Txawm hais tias koj yuav koom tes thiab tsis koom tes qhov teeb meem no los yog rau ntawm koj xwb. Nco qab ntsoov kev los daws qhov teeb meem no yuav ua rau kev nres rau DPI kev txiav txim 60-hnuv ntawd lawv qhov caij nyoog.

Ntxiv Rau Lwm Yam Kev Pab Cuam

- ▶ **Rau ib phau ntawv los qhia txog cov kev li kev cai, kev sau cai, thiab kev kawm nyob rau xeev (Wisconsin),** nyeem phau ntawv (Special Education in Plain Language) phau ntawv los tsev (Wisconsin Department of Public Instruction):
dpi.wi.gov/sites/default/files/imce/sped/pdf/spec-ed-plain-lang-english.pdf
- ▶ **Xav paub ntau tshaj no txog kev sau cov ntaub ntawv thiab tsis txaus siab rau tom tsev kawm ntawv,** nyeem “The Art of Writing Letters”:
www.wrightslaw.com/advoc/articles/DRAFT_Letters.html
- ▶ **Xav paub ntau tshaj no txog kev yuav teeb koj tus me nyuam cov ntaub ntawv sau tseg (records),** nyeem “Organizing Your Child’s Special Education File: Do it Right”:
www.fetaweb.com/03/organize.file.htm
- ▶ **Piv txwv li ntawm DPI ib qhov kev txiav txim yuav tsum kom tus me nyuam pab pawg neeg (IEP) los sib ntsib sib tham txog cov kev pab cuam them nyiaj txiag,** nyeem “IDEA Complaint Decision 15-053”:
dpi.wi.gov/sped/idea-complaint-decision-15-053